



**THURSDAY, AUGUST 25, 3:00-5:00 PM, GRIFFIN GATE**

**MEETING SUMMARY**

<b>PRESIDENT</b>	<b>Nabil Abu-Ghazaleh</b>	<b>√</b>	<b>DIVISIONAL REPS (7)</b>	<b>Adelle Schmitt</b>	
<b>VICE PRESIDENT ACADEMIC AFFAIRS</b>	<b>Katrina VanderWoude</b>	<b>√</b>		<b>Jennifer Bennett</b>	
<b>VICE PRESIDENT STUDENT SERVICES</b>	<b>Marsha Gable</b>			<b>Michael Barendse</b>	
<b>VICE PRESIDENT ADMINISTRATIVE SERVICES</b>	<b>Lorenze Legaspi</b>	<b>√</b>		<b>Irene Palacios</b>	
<b>SR. DEAN OF COLLEGE PLANNING &amp; INSTITUTIONAL EFFECTIVENESS</b>	<b>Aaron Starck</b>			<b>Liz Barrow</b>	<b>√</b>
<b>DEAN OF CAREER &amp; TECH ED/WORKFORCE DEVELOPMENT</b>	<b>Javiar Ayala</b>			<b>Pat Morrison</b>	<b>√</b>
<b>DEAN, COUNSELING &amp; ENROLLMENT SERVICES</b>	<b>Martha Clavelle</b>	<b>√</b>			
<b>DEAN OF ARTS, LANGUAGES AND COMMUNICATION</b>	<b>Susan Schwartz (Interim)</b>	<b>√</b>	<b>BASIC SKILLS REPRESENTATIVE</b>	<b>Beth Kelley</b>	<b>√</b>
<b>DEAN, ENGLISH, SOCIAL/BEHAVIORAL SCIENCES</b>	<b>Agustin Albarran</b>		<b>SUPERVISORY REPRESENTATIVES (2)</b>	<b>Genie Montoya</b>	
<b>DEAN, MATH, NATURAL SCIENCES &amp; EXERCISE SCIENCE/WELLNESS</b>	<b>Mike Reese</b>			<b>Kurt Brauer</b>	<b>√</b>
<b>DEAN, LEARNING &amp; TECHNOLOGY RESOURCES</b>	<b>Nadra Fareina-Hess (Interim)</b>	<b>√</b>	<b>CLASSIFIED SENATE DESIGNEE</b>	<b>Dana Mints</b>	
<b>SR. DEAN OF ALLIED HEALTH &amp; NURSING</b>	<b>Debbie Yaddow</b>		<b>CLASSIFIED SENATE REPRESENTATIVE</b>	<b>Brian Lam</b>	
<b>ASSOCIATE DEAN OF NURSING/DIRECTOR OF NURSING</b>	<b>Domenica (Dee) Oliveri</b>	<b>√</b>	<b>CSEA REP</b>	<b>Will Pines</b>	<b>√</b>
<b>DEAN, ADMISSIONS, RECORDS &amp; ENROLLMENT SERVICES</b>	<b>Amir Law (Interim)</b>	<b>√</b>	<b>ASGC REPRESENTATIVE</b>	<b>TBD</b>	
<b>ASSOCIATE DEAN, ATHLETICS</b>	<b>Donivan Marthis (Interim)</b>				
<b>ASSOCIATE DEAN OF STUDENT SUCCESS AND EQUITY</b>	<b>Lida Rafia</b>	<b>√</b>			
<b>ACCREDITATION LIASON OFFICER</b>			<b>GUESTS:</b>		
<b>DIRECTOR FACILITIES &amp; OPERATIONS</b>	<b>Ken Emmons</b>	<b>√</b>			



<b>PRESIDENT, ACADEMIC SENATE</b>	<b>Jeff Lehman for Tate Hurvitz (Co-Chair)</b>	√			
<b>AFT REPRESENTATIVES</b>	<b>Jim Mahler</b>				
	<b>Victoria Curran for Judd Curran</b>				
<b>CHAIRS &amp; COORDINATORS REP</b>	<b>Evan Wirig</b>		<b>RECORDER:</b>	<b>Patty Sparks</b>	√

Meeting commenced at 3:00 PM.

**I. ENROLLMENT MANAGEMENT UPDATE - VANDERWOUDE**

It was reported that 60 sections were added to the fall schedule and they are performing well. Additional sections are being programmed for the second eight week intersession. A number of weekend sections for Biology, Chemistry, Math, English and ESL are being offered currently and they are well attended. Efficiency rates are running at approximately 80% to 85%. The Council discussed the costs associated with adding sections. The added sections are funded utilizing our ending balance from the previous year. Lorenze will provide a more detailed cost analysis at the next meeting.

The Council discussed the sections added close to the drop for non-payment date and the confusion it may cause. Students will not be dropped for non-payment until November 10. Students and faculty will be notified via email.

The Enrollment Strategies Committee (ESC) is looking at other areas such as additional on-line classes and additional weekend and evening classes. The ESC is discussing the need to look into requests from our community leaders. Outreach efforts are on-going.

Student Services extended and added Saturday hours to best serve our community and students.

*Action Taken: Lorenze Legaspi will provide an update as to costs related to adding sections.*

**II. BUDGET UPDATE - LEGASPI**

State Budget Highlights:

- Increase of \$114.3 million Prop 98 General Fund for 2% growth in full-time equivalent student enrollment.



- An increase of \$200 million Prop 98 General Fund to establish the Strong Workforce Program, portions of funding will come locally and regionally.
- SSSP – Moving forward with more funding. Some funding is performance based.
- Textbook-Cost Degree programs, which will provide up to \$200,000 per degree developed by colleges with the goal to reducing the cost of instructional materials for students.

Meeting growth numbers across the State has proven difficult to achieve.

Currently we are between fiscal years and Grossmont College will see a lower percentage in the income allocation model, just about 1%. The Income Allocation Formula itself has changed, simplifying the allocation. Lorenze will bring a more detailed report once the Budgets are adopted by the Governing Board.

*Action Taken: Lorenze will provide a more detailed report on the Adoption Budget and income allocation.*

### **III. STRATEGIC HIRES – NONE**

### **IV. PLANNING & RESOURCES DECISION MAKING PROCESSES**

The Council discussed the need to right-size budgets. Processes are being reviewed for purchases of needed and/or necessary supplies and equipment. Operational needs should be separate from innovation requests to operate effective and efficient departments.

Administrative Services will be looking into operational needs and how it ties with our current program review reporting. The goal is to keep what is working and implement new processes for emergency/necessary needs as they arise. All allocations will be reviewed and recommended by this Council. The Council discussed having presentations and/or requests brought through division representatives.

Action Taken: Lorenze will provide some draft models regarding requests for operational needs.

**NEXT P&RC MEETING DATE: September 22, 2016 3 – 5 p.m., Griffin Gate**

**VISION: CHANGING LIVES THROUGH EDUCATION**